

Risk assessment: C & S PPFA Ltd

Norley Road Car Park

Assessment carried out by: Dinny Davies

Date assessment was carried out: 01/09/2023

Date of next review: 01/09/2024

Date signed off by committee: 28/11/2023

What are the hazards?	Who might be harmed and how?	What are we already doing to control the risks?	What further action do we need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Slips, Trips & Falls Speed humps, litter & debris	<ul style="list-style-type: none"> General public, users of the village hall and playing fields & maintenance personnel 	<ul style="list-style-type: none"> Car park is regularly inspected. Litter & debris is picked & disposed of. Car park was recently resurfaced with smooth tarmac. Speed humps are clearly marked. 	N/A	N/A	N/A	N/A
Traffic Cars and other motorised vehicles entering, leaving & parking	<ul style="list-style-type: none"> General public, users of the village hall and playing fields & maintenance personnel Pedestrian being hit by a vehicle 	<ul style="list-style-type: none"> 5 mph speed restriction sign clearly displayed. Clearly marked speed humps Clearly marked one way system One gateway purely for entry, and another separate gateway for exit. Both clearly marked, on both sides. Clearly marked parking bays, angled in the direction of travel 'Borrowed' lighting from 	Suggested marking a "No Parking" area in front of the entrance to the Scout Hut, to make it safer for people entering and leaving the building. Added to the agenda for discussion at the next PC/PFA meeting	PFA/PC	Jan 24	Completed Nov 23

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		council street lights <ul style="list-style-type: none"> • Metal railings between car park and playing fields/playground area 				
Services e.g. buried cables, waterpipes, drains & gas supply	<ul style="list-style-type: none"> • Mainly maintenance personnel & contractors 	<ul style="list-style-type: none"> • Management committee to inform contractors of services that they are aware of, to the best of their ability • Contractors performing any invasive work will be asked to ensure that they have procedures in place to deal with the possibility of encountering any unexpected services 	"PFA Utilities & Services" document created, showing the utilities & services that the PFA are aware of, and their likely end points, even if their exact path across the field is unknown. It has been passed to Tim Vincent & Gerry Card, to see whether then can add any further information	Tim & Gerry Neither could add any further info to the doc	October 23	Oct 23
Snow & Ice	<ul style="list-style-type: none"> • General public, users of the village hall and playing fields & maintenance personnel • Increased chance of 	<ul style="list-style-type: none"> • Try and clear and grit the short path from the car park to the Village Hall in the morning, after overnight snow • We do not have the resources to clear or grit 	N/A	N/A	N/A	N/A

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	<p>slips/falls in snow and ice</p>	<p>the whole car park, or all of the other paths in the playing fields</p> <ul style="list-style-type: none"> Individuals are expected to be responsible for their own safety, as they will be aware that the whole Cuddington area will be snowy and icy, not just the Village Hall & playing fields. 				
<p>Trees e.g. falling branches</p>	<ul style="list-style-type: none"> General public, users of the village hall and playing fields & maintenance personnel 	<ul style="list-style-type: none"> Assessment carried out by tree surgeon every 18 months Necessary remedial work then quoted for and then commissioned 	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>